



UNITED POWER GENERATION & DISTRIBUTION COMPANY LIMITED

United House, Madani Avenue, United City, Dhaka-1212, Bangladesh,
Tel:+880 9666 700 900, Web:www.unitedpowerbd.com, E-mail: info.power@united.com.bd

NOTICE OF THE 16th ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that the 16th AGM of **United Power Generation & Distribution Company Ltd. (UPGDCL)** will be held on **14th December 2023 (Thursday) at 11:00 a.m.** (Dhaka Time) in the **digital platform** through the following link **<https://agmbd.live/unitedpower2023>** to transact the following businesses:

ORDINARY BUSINESS:

1. To receive, consider, and adopt the Audited Financial Statements for the year ended 30 June 2023 and the Auditors' and Directors' Reports;
2. To declare dividend for the year ended 30 June 2023;
3. To elect/re-elect Directors;
4. To appoint Statutory Auditors of the Company for the year 2023-24 and to fix their remuneration.
5. To appoint Corporate Governance Compliance Auditors for the year 2023-24 and to fix their remuneration.

SPECIAL BUSINESS:

1. To consider and approve the **Related Party** Transactions (as disclosed in Note 12 of the Separate and Note 11 of the Consolidated Audited Financial Statements), pursuant to the BSEC Notification No. BSEC/CMRRCD/2009-193/Admin/103 dated 5th February 2020;
2. To consider and approve the issuance of **Corporate Guarantee** in favor of Dhaka Bank Ltd. on behalf of United Enterprises & Company Ltd. (UECL), pursuant to the BSEC Order No. SEC/CMRRCD/2006-159/Admin/02-10 dated 10th September 2006.

By order of the Board
Sd/-

Dhaka, 23-11-2023

Mostak Ahmmed, FCA
Company Secretary

Notes:

1. Members whose names appear on the Members/Depository Register as on "**Record Date i.e., 16th November 2023**" are eligible to attend the AGM and are also entitled to receive Dividend.
2. Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SRMIC/94-231/91 dated 31st March 2021, the AGM will be a virtual meeting of the Members, which will be **conducted via live webcast by using the digital platform**.
3. A Member entitled to attend and vote at the AGM may appoint a Proxy to attend and vote on his/her behalf. The scanned copy of "The Proxy Form, duly signed and affixed with BDT 20 revenue stamp must be sent through email at **elias@united.com.bd or sazzad.kabir@united.com.bd** no later than 72 hours before the commencement of the AGM.
4. The link for joining the AGM through the given link and detailed login process will be notified to the respective Member through email.
5. Members will be able to submit their questions/comments and vote electronically 24 hours before the commencement of the AGM and during the AGM. For logging into the system, the Member needs to put their 16-digit Beneficial Owner (BO) ID number and other credentials as proof of their identity, by visiting the link **<https://agmbd.live/unitedpower2023>**
6. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20th June 2018, a copy of the Annual Report will be sent to the e-mail address of the Member mentioned in their respective Beneficial Owner (BO) account maintained with the Depository based on the Record Date information.
7. We encourage Members to log in to the system fifteen (15) minutes before the meeting.



16th AGM QR